APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

January 15, 2025

Eastside Community Center
Rohoic Library
1:00 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Agenda

January 15, 2025 **1:00 p.m.**

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – December 11, 2025
Statistical Report – dated January 15, 2025
Financial Report – dated January 15, 2025
Bills for Review

Communications:

Citizen Comments:

Report of Library Director:

R1. Staff Update
R2. FY2026 Budget
R3. Report on FY2026 Long Range Plan progress
R4. Report on Rohoic Refresh Project
R5. Annual January Food Drive

Committee Reports:

New Business:

Unfinished Business:

Adjournment

Next meeting on February 19, 2025 at 1:00 pm at the Prince George Library

Appomattox Regional Library System
Board of Trustees Regular Meeting
Minutes of December 11, 2024

Call to Order: The regular monthly meeting of the ARLS Board of Trustees was held on Wednesday, December 11, 2024, at the Hopewell Library located at 209 East Cawson St., Hopewell, Virginia. Chairperson Randi Hawkins called the meeting to order at 1 p.m.

Trustees present: Dinwiddie: Randi Hawkins, Chairperson, Sandra E. Ruffin, Vice Chairperson and Secretary; Prince George: Amanda Binford and Danielle Roache; Hopewell: William Stewart.

Trustees absent: Dinwiddie: Schneria Valentine; Prince George: Angelia Bennett; Hopewell: Larry Pankey, Treasurer.

A vacant trustee position continues in Hopewell.

Staff present: Brian Manning, Regional Library Director; Briana Terry, Administrative and Personnel Services Manager; and Ginger Mauler, Branch Services Manager

Approval of Agenda and Consent Agenda: Ms. Binford moved to approve the agenda and consent agenda, Mr. Steward seconded, and the motion was carried. The consent agenda included the minutes of the meeting held on October 16, 2024, Statistical Report, dated December 11, 2024, Financial Report dated December 11, 2024, and bills for review.

Communications: None

Citizen comments: None

Report of the Library Director, Mr. Manning

R1. Staff Update: All positions are currently filled.

R2. Draft FY2026 Budget and Submission to Jurisdiction. (See new business.)

R3. FY2025 Report on Long Range Plan Progress. Long range planning meetings have continued. Regular meetings are scheduled. A survey was used to obtain public input.

R4. Unattended Child Policy. Ms. Binford moved to approve the Unattended Child Policy and Mr. Stewart seconded. The motion was carried. The policy manual will be updated to include the Unattended Child Policy and posted on the Library's website.

R5. Civic Groups using Library Meeting Spaces. Policy review was postponed for the January 2025 Board meeting.

R6. Annual January Food Drive. The annual food drive will be held at each library. The food collections are given to the food bank in each district. A report will be given at the February 2025 Board meeting.

R7. Annual Holiday Gathering. The annual holiday gathering will be held on December 13, 2024, at the Hopewell Library beginning 6 p.m.

New Business: Approval of FY2026.
Dr. Ruffin moved to approve the proposed FY2026 budget to be submitted to local jurisdictions, and Mr. Stewart seconded. The motion was carried.

Other Business: Mr. Manning announced training for full-time staff on January 27, 2025, and the need to close the Hopewell Library where the training will be held. Mr. Stewart motioned to close the Hopewell Library on January 27, 2025; Ms. Binford seconded. The motion was carried.

Adjournment: The next Board meeting will be held on Wednesday, January 15, 2025, at the Rohoic Library, located at the Eastside Community Enhancement Center, 7301 Boydton Plank Rd., North Dinwiddie, Virginia.

With no further business for discussion, Chairperson Randi Hawkins called for a motion to adjourn. On the motion to adjourn by Dr. Ruffin and seconded by Mr. Stewart, the motion was carried. The meeting adjourned at 2:05 p.m.

Submitted by:
Dr. Sandra E. Ruffin, Secretary
December 30, 2024

Statistical Report
December 11, 2024

Statistical Report - FY2025
Circulation Data All Locations:

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	CHANGE FROM FY24
Burrowsville	FY21	3	27	21	50	130	126	122	104	153	206	198	308	1,448		
	FY22	213	353	323	319	297	342	297	351	326	294	265	324	3,704		
	FY23	250	244	286	275	307	274	350	329	400	618	496	532	4,361		
	FY24	406	452	459	399	360	330	417	299	344	369	310	297	4,442		
	FY25	462	504	379	466	388	361							2560	9%	6%
Carson Depot	FY21	7,346	4,776	4,591	469	509	521	595	621	749	705	716	699	22,297		
	FY23	823	958	873	936	660	665	666	731	635	711	607	735	9,000		
	FY23	766	863	849	732	539	612	744	663	791	672	884	992	9,107		
	FY24	776	722	756	715	663	701	737	690	684	710	912	774	8,840		
	FY25	779	834	821	670	629	711							4444	1%	3%
Dinwiddie	FY21	53	371	513	720	683	841	827	649	856	805	868	1,048	8,234		
	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	1,327	1,789	1,745	1,445	1,650	17,787		
	FY23	1,603	1,677	1,436	1,491	1,392	1,336	1,390	1,542	1,685	1,385	1,573	1,944	18,454		
	FY24	1,808	1,873	1,583	1,388	1,451	1,655	1,670	1,640	1,566	1,506	1,768	1,831	19,739		
	FY25	1,823	1,752	1,612	1,879	1,418	1,657							10,141	0%	4%
Disputanta	FY21	3	2	29	21	96	175	201	238	379	329	401	415	2,289		
	FY22	454	652	583	551	409	424	554	602	751	682	622	598	6,882		
	FY23	447	669	536	494	411	382	461	437	463	431	466	549	5,746		
	FY24	400	566	682	706	658	477	514	501	533	675	662	800	7,174		
	FY25	641	658	447	428	300	359							2,833	-25%	-19%
Hopewell	FY21	4,994	8,743	8,342	7,408	7,438	7,794	7,833	8,113	9,143	8,403	8,878	9,717	96,806		
	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	7,490	7,523	7,321	8,050	8,143	95,824		
	FY23	9,157	9,812	8,657	8,174	6,969	7,096	7,966	7,714	8,427	7,314	7,851	8,734	97,871		
	FY24	9,985	10,406	8,414	8,906	7,645	7,413	8,429	7,721	8,208	8,897	8,555	9,090	103,669		
	FY25	11,129	9,564	9,207	9,608	7,469	7,144							54,121	-4%	3%

Statistical Report
December 11, 2024

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
McKenney	FY21	6	83	219	210	206	396	354	409	453	460	421	563	3,780		
	FY22	610	738	590	594	687	568	619	596	694	849	860	1,030	8,435		
	FY23	1,088	1,236	1,164	1,088	957	852	1,009	971	1,343	918	1,085	1,095	12,806		
	FY24	1,123	1,353	1,197	1,254	1,142	1,055	1,240	1,250	1,361	1,181	959	1,329	14,444		
	FY25	1,320	1,228	1,203	1,136	956	1,094							6,937	4%	-3%
Prince George	FY21	1,479	1,665	3,232	3,218	2,759	2,794	4,814	2,734	3,138	3,050	2,742	3,437	35,062		
	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	3,082	4,943	4,891	3,897	4,728	44,008		
	FY23	5,401	6,096	4,360	3,827	3,883	3,649	3,789	3,809	4,630	5,013	5,783	7,231	57,471		
	FY24	5,508	5,219	4,861	4,386	4,069	3,475	4,581	7,211	7,650	8,844	9,379	10,884	76,067		
	FY25	10,536	9,851	8,339	9,081	7,159	6,793							51,759	95%	88%
Rohoic	FY21	7	95	40	69	46	86	116	194	256	207	251	323	1,690		
	FY22	568	595	539	789	616	626	863	866	1,077	967	1,114	970	9,590		
	FY23	1,005	888	884	984	889	910	928	1,176	1,419	1,217	1,112	1,411	12,823		
	FY24	1,332	1,378	1,433	1,377	1,242	961	1,063	1,206	1,161	1,046	1,468	1,128	14,795		
	FY25	1,220	1,197	1,086	1,130	935	965							6,533	0%	-15%
Econtent	FY21	1,969	1,986	1,859	1,813	2,141	1,757	2,013	2,104	1,985	1,796	1,976	1,943	23,342		
	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	1,845	1,869	1,635	2,246	1,865	22,097		
	FY23	1,872	2,213	1,782	1,861	1,871	1,629	1,967	1,833	2,062	2,169	2,281	1,893	23,433		
	FY24	2,283	2,358	2,028	2,157	2,270	2,275	2,282	2,601	2,813	2,581	2,655	2,698	29,001		
	FY25	2,903	3,055	2,840	2,853	2,731	3,146							17,528	38%	31%
ARLS Totals	FY21	15,860	17,748	18,846	13,978	14,008	14,490	16,875	15,166	17,112	15,961	16,451	18,453	194,948		
	FY22	17,646	18,908	17,498	17,667	15,463	15,748	16,556	16,526	19,235	18,742	18,885	19,860	212,734		
	FY23	21,596	23,681	20,001	18,983	17,216	16,782	18,697	18,639	21,508	19,988	21,687	24,430	243,208		
	FY24	23,621	24,327	21,413	21,288	19,500	18,342	20,933	23,119	24,320	25,809	26,668	28,831	278,171		
	FY25	30,813	28,643	25,934	27,251	21,985	22,230	0	0	0	0	0	0	156,856	21%	22%

Statistical Report
December 11, 2024

PATRON VISITS FY2025	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	227	154	103	158	109	71	0	0	0	0	0	0	822
Carson Depot	181	211	181	169	123	128	0	0	0	0	0	0	993
Dinwiddie	605	527	511	622	404	536	0	0	0	0	0	0	3,205
Disputanta	175	177	133	116	94	116	0	0	0	0	0	0	811
Hopewell	15,205	13,781	12,320	13,998	9,979	12,552	0	0	0	0	0	0	77,835
McKenney	406	398	382	374	305	276	0	0	0	0	0	0	2,141
Prince George	6,018	5,899	5,409	5,415	4,092	3,772	0	0	0	0	0	0	30,605
Rohoic	419	415	476	454	277	307	0	0	0	0	0	0	2,348
TOTAL	**23,236**	**21,562**	**19,515**	**21,306**	**15,383**	**17,758**	**0**	**0**	**0**	**0**	**0**	**0**	**118,760**

MISC TRANSACTIONS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Meetings	178	144	146	162	114	88	0	0	0	0	0	0	832
Meeting Room Users	1,055	892	456	870	787	549	0	0	0	0	0	0	4,609
Book Group	8	7	16	16	11	0	0	0	0	0	0	0	58
Adult Program**	576	716	413	617	257	244	0	0	0	0	0	0	2,823
Non-SRP Child Program	0	0	285	1,341	839	2,103	0	0	0	0	0	0	4,568
Non-SRP Teen Program	0	0	20	29	8	21	0	0	0	0	0	0	78
Storytime	427	465	540	603	285	275	0	0	0	0	0	0	2,595
SRP Child	2,408	2,103	0	0	0	0	0	0	0	0	0	0	4,511
SRP Teen	16	29	0	0	0	0	0	0	0	0	0	0	45
Community Outreach	377	580	173	940	649	300	0	0	0	0	0	0	3,019
Notary Services	64	66	39	34	28	49	0	0	0	0	0	0	280
Database Usage	1,645	2,364	450	590	676	245	0	0	0	0	0	0	5,970
TOTALS	**6,754**	**7,366**	**2,538**	**5,202**	**3,654**	**3,874**	**0**	**0**	**0**	**0**	**0**	**0**	**29,388**

****Includes online programming**

REFERENCE QUESTIONS - FY2025	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	42	49	38	55	33	30	0	0	0	0	0	0	247
Carson Depot	72	36	61	56	81	39	0	0	0	0	0	0	345
Dinwiddie	209	190	192	191	123	158	0	0	0	0	0	0	1,063
Disputanta	58	63	43	28	32	42	0	0	0	0	0	0	266
Hopewell	1,566	1,484	1,580	2,050	1,261	1,183	0	0	0	0	0	0	9,124
McKenney	145	142	132	141	137	106	0	0	0	0	0	0	803
Prince George	935	1,088	890	932	717	858	0	0	0	0	0	0	5,420
Rohoic	146	127	120	103	84	75	0	0	0	0	0	0	655
TOTALS	**3,173**	**3,179**	**3,056**	**3,556**	**2,468**	**2,491**	**0**	**0**	**0**	**0**	**0**	**0**	**17,923**
Computer Use	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**TOTAL**
Burrowsville Workstation	11	8	6	13	6	4	0	0	0	0	0	0	48
WIFI	13	13	20	22	14	15	0	0	0	0	0	0	97
Carson Depot Workstation	25	23	28	28	22	14	0	0	0	0	0	0	140
WIFI	30	33	38	30	34	36	0	0	0	0	0	0	201
Dinwiddie Workstation	57	42	49	85	55	43	0	0	0	0	0	0	331
WIFI	34	38	26	42	44	37	0	0	0	0	0	0	221
Disputanta Workstation	39	59	58	18	28	14	0	0	0	0	0	0	216
WIFI	98	114	70	46	105	134	0	0	0	0	0	0	567
Hopewell Workstation	1,371	1,499	1,322	1,415	1,145	1,284	0	0	0	0	0	0	8,036
WIFI	932	934	838	921	631	662	0	0	0	0	0	0	4,918
McKenney Workstation	43	54	44	43	45	51	0	0	0	0	0	0	280
WIFI	47	43	27	35	29	37	0	0	0	0	0	0	218
Prince George Workstation	401	397	336	293	258	262	0	0	0	0	0	0	1,947
WIFI	320	324	329	352	239	226	0	0	0	0	0	0	1,790
Rohoic Workstation	22	14	26	32	13	11	0	0	0	0	0	0	118
WIFI	32	29	36	27	29	20	0	0	0	0	0	0	173
TOTALS	**3,475**	**3,624**	**3,253**	**3,402**	**2,697**	**2,850**	**0**	**0**	**0**	**0**	**0**	**0**	**19,301**

Hotspot Circulation	135	119	123	124	96	118	**715**

Appomattox Regional Library System
Revenue and Expenses
July 1, 2024 - June 30, 2025

fund#	Revenue 12/31/24	Adopted FY2025 Budget	Receipts to Previous Month	Monthly Receipts - 12/24	Total Receipts - 12/31/24	Percentage Received	Balance Due
100	Carry Over	$20,000	$0	$0	$0	0.0%	$20,000
101	Reserve	$100,000	$0	$0	$0	0.0%	$100,000
102	Hopewell	$737,544	$369,191	$0	$369,191	50.1%	$368,353
103	Dinwiddie	$352,795	$176,618	$0	$176,618	50.1%	$176,177
104	Prince George	$705,050	$352,934	$0	$352,934	50.1%	$352,116
105	State Funds	$614,920	$337,225	$0	$337,225	54.8%	$277,695
106	Lost/Damaged/Fees	$1,000	$1,920	$157	$2,077	207.7%	($1,077)
107	Copying/Fax Receipts	$25,000	$9,182	$1,726	$10,907	43.6%	$14,093
108	Endowment Funds	$16,900	$0	$18,600	$18,600	110.1%	($1,700)
109	E-Rate Refunds	$13,000	$26,873	$0	$26,873	206.7%	($13,873)
110	Gifts/Donations	$1,000	$1,160	$0	$1,160	116.0%	($160)
111	Grants	$1,000	$0	$0	$0	0.0%	$1,000
112	Other	$2,700	$1,772	$277	$2,049	75.9%	$651
	TOTALS	**$2,590,909**	**$1,276,873**	**$20,760**	**$1,297,634**	**50.1%**	**$1,293,275**

Fund#	EXPENSES 12/31/2024	FY25 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 12/24	TOTAL EXPENSES 12/31/24	PERCENTAGE SPENT	BALANCE
	Personnel						
200	MLS Salaries & Wages	$539,151	$232,193	$43,191	$275,384	51.1%	$263,767
201	Non-MLS Salary & Wages	$729,849	$293,285	$56,947	$350,232	48.0%	$379,617
202	Benefits for Staff/Retirees	$370,965	$125,526	$25,292	$150,818	40.7%	$220,147
	Total Personnel	**$1,639,965**	**$651,004**	**$125,430**	**$776,434**	**47.3%**	**$863,531**
	Books & Materials						
300	Books	$105,000	$33,249	$10,857	$44,107	42.0%	$60,893
301	Leased Materials	$16,000	$0	$0	$0	0.0%	$16,000
302	Standing Order Books	$33,475	$12,121	$865	$12,986	38.8%	$20,489
303	Print News & Periodicals	$10,000	$0	$5,496	$5,496	55.0%	$4,504
304	Audiovisual Materials	$32,000	$10,529	$2,330	$12,859	40.2%	$19,141
305	Electronic Materials	$8,000	$37,849	$30	$37,879	473.5%	($29,879)
306	Material Services Supplies	$6,000	$1,950	$421	$2,371	39.5%	$3,629
308	Restricted - Donation/Grant	$200	$0	$0	$0	0.0%	$200
310	Econtent	$40,000	$15,457	$2,262	$17,720	44.3%	$22,280
	Total Books & Materials	**$250,675**	**$111,156**	**$22,261**	**$133,416**	**53.2%**	**$117,259**
	Capital Expenditures						
400	Library Non-Computer Equip., Furniture & Fixtures	$90,000	$49,508	$1,077	$50,585	56.2%	$39,415
401	Computer Hardware	$65,000	$12,382	$1,332	$13,714	21.1%	$51,286
	Total Capital Expenditures	**$155,000**	**$61,890**	**$2,409**	**$64,299**	**41.5%**	**$90,701**
	Contractual						
500	Lyrasis ILL Services	$3,100	$0	$19	$19	0.6%	$3,081
501	Software & Web Based App. Licensing Contracts	$62,000	$37,137	$3,951	$41,088	66.3%	$20,912
502	Audit	$21,500	$0	$0	$0	0.0%	$21,500
503	Cataloging MARC Records	$3,000	$2,611	$0	$2,611	87.0%	$389
505	Computer Support/Service Calls	$70,000	$64,647	$8,686	$73,333	104.8%	($3,333)

Fund#	EXPENSES 12/31/2024	FY25 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 10/24	TOTAL EXPENSES 10/31/24	PERCENTAGE SPENT	BALANCE
507	Telecomm Internet Line Charges	$40,000	$16,512	$3,602	$20,114	50.3%	$19,886
508	Printing and Publications	$10,000	$1,836	$1,385	$3,221	32.2%	$6,779
	Total Contractual	**$209,600**	**$122,743**	**$17,644**	**$140,387**	**67.0%**	**$69,213**
	Facilities/Maint./Operations						
600	Equip. Repair & Maintenance	$7,000	$1,526	$826	$2,352	33.6%	$4,648
601	TLC Maintenance Contract	$16,500	$16,492	$0	$16,492	100.0%	$8
602	Facilities and Rent	$76,650	$31,500	$6,300	$37,800	49.3%	$38,850
603	Supplies	$20,000	$8,591	$4,665	$13,256	66.3%	$6,744
604	Travel / Workshops /Conf. Fees	$5,000	$3,127	$580	$3,707	74.1%	$1,293
605	Training / Education	$2,000	$1,462	$0	$1,462	73.1%	$538
606	Utilities	$3,750	$1,445	$222	$1,668	44.5%	$2,082
607	Telephone (Voice)	$13,600	$3,510	$638	$4,148	30.5%	$9,452
608	Insurance	$12,750	$744	$0	$744	5.8%	$12,006
609	Vehicle Maintenance & Fuel	$5,000	$1,820	$0	$1,820	36.4%	$3,180
610	Job & Contracting Advertising	$2,500	$74	$0	$74	3.0%	$2,426
611	Promotional Advertising	$5,000	$2,401	$0	$2,401	48.0%	$2,599
612	Organization/Association Dues	$3,500	$330	$510	$840	24.0%	$2,660
613	Postage	$5,500	$2,693	$0	$2,693	49.0%	$2,807
614	Janitorial	$94,000	$39,895	$6,988	$46,883	49.9%	$47,117
615	Other Building Maintenance	$9,000	$14,763	$444	$15,207	169.0%	($6,207)
	Total Facilities/Maint./Operations	**$281,750**	**$130,372**	**$21,174**	**$151,546**	**53.8%**	**$130,204**
	Programs/Activites/Other						
700	YS Summer Reading Program	$7,000	$0	$0	$0	0.0%	$7,000
701	YS Programming & Supplies	$6,000	$2,591	$387	$2,977	49.6%	$3,023
703	Adult Programming & Supplies	$9,000	$2,405	$357	$2,762	30.7%	$6,238

Fund#	EXPENSES 12/31/2024	FY25 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 12/24	TOTAL EXPENSES 12/31/24	PERCENTAGE SPENT	BALANCE
704	Local History Collection/Progs.	$350	$0	$0	$0	0.0%	$350
705	Reserve	$5,000	$0	$0	$0	0.0%	$5,000
709	Misc. Professional Serv. & Other	$11,769	$8,051	$1,928	$9,978	84.8%	$1,791
	Total Programs/Activ./Other	**$39,119**	**$13,047**	**$2,671**	**$15,718**	**40.2%**	**$23,401**
	GRAND TOTALS	**$2,576,109**	**$1,090,212**	**$191,588**	**$1,281,800**	**49.8%**	**$1,294,309**

Appomattox Reg Library System

Cash Disbursements Journal

For the Period From Dec 1, 2024 to Dec 31, 2024

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/12/24	200802	21000-100	Federal Taxes Withheld	3,036.10	
12/12/24	200802	22000-100	Social Security Taxes Withheld	2,788.61	
12/12/24	200802	22000-100	FC Social Security	134.28	
12/12/24	200802	22000-100	ARLS Social Security	2,654.33	
12/12/24	200802	23000-100	Medicare Taxes Withheld	652.16	
12/12/24	200802	23000-100	FC Medicare Taxes	31.40	
12/12/24	200802	23000-100	ARLS Medicare	620.76	
12/12/24	200802	10006-100	Electronic Federal Tax Payment		9,917.64
12/16/24	200803	21000-100	Federal Taxes Withheld	6.99	
12/16/24	200803	22000-100	Social Security Taxes Withheld	514.00	
12/16/24	200803	22000-100	ARLS Social Security	514.00	
12/16/24	200803	23000-100	Medicare Taxes Withheld	120.41	
12/16/24	200803	23000-100	ARLS Medicare	120.41	
12/16/24	200803	10006-100	Electronic Federal Tax Payment		1,275.81
12/26/24	200804	21000-100	Federal Taxes Withheld	3,274.54	
12/26/24	200804	22000-100	Social Security Taxes Withheld	3,044.99	
12/26/24	200804	22000-100	FC Social Security	134.28	
12/26/24	200804	22000-100	ARLS Social Security	2,910.71	
12/26/24	200804	23000-100	Medicare Taxes Withheld	712.13	
12/26/24	200804	23000-100	FC Medicare Taxes	31.40	
12/26/24	200804	23000-100	ARLS Medicare	680.73	
12/26/24	200804	10006-100	Electronic Federal Tax Payment		10,788.78
12/10/24	2013-1015	70540-600	FC Life Insurance	56.54	
12/10/24	2013-1015	70540-600	FC VRS Retirement	42.17	
12/10/24	2013-1015	27000-200	VRS Withheld	3,056.60	
12/10/24	2013-1015	70460-100	ARLS VRS Insurance	785.67	
12/10/24	2013-1015	70460-100	ARLS VRS Retirement	964.87	
12/10/24	2013-1015	10006-100	Treasurer of Virginia		4,905.85
12/12/24	2013-1017	27000-300	EZ Link Withheld	236.37	
12/12/24	2013-1017	70460-100	Ez Link Retirement	607.41	
12/12/24	2013-1017	10006-100	Treasurer of Virginia		843.78
12/12/24	2013-1018	27000-400	EZ Link Voluntary	554.34	
12/12/24	2013-1018	10006-100	Treasurer of Virginia		554.34
12/26/24	2013-1020	27000-400	EZ Link Voluntary	554.34	
12/26/24	2013-1020	10006-100	Treasurer of Virginia		554.34
12/26/24	2013-1021	27000-300	EZ Link Withheld	236.37	
12/26/24	2013-1021	70460-100	Ez Link Retirement	607.41	
12/26/24	2013-1021	10006-100	Treasurer of Virginia		843.78
12/5/24	2025-207E	85110-100	Invoice: Amazon 10431	180.91	
12/5/24	2025-207E	83700-100	Invoice: Amazon 10433	67.16	
12/5/24	2025-207E	85890-100	Invoice: Amazon 10432	81.85	
12/5/24	2025-207E	85890-100	Invoice: Amazon 10435	9.99	

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12/5/24	2025-207E	85890-100	Invoice: Amazon 10436	26.07	
12/5/24	2025-207E	85890-100	Invoice: Amazon 10437	13.08	
12/5/24	2025-207E	80020-100	Invoice: Amazon 11/16/24	134.88	
12/5/24	2025-207E	83700-100	Invoice: Amazon 10426	87.17	
12/5/24	2025-207E	83700-100	Invoice: Amazon 10423	79.86	
12/5/24	2025-207E	81100-200	Invoice: Amazon 10429	718.00	
12/5/24	2025-207E	81100-420	Invoice: Amazon 10429	359.00	
12/5/24	2025-207E	80020-100	Invoice: Amazon CM 11/22/24	-73.99	
12/5/24	2025-207E	80020-100	Invoice: Amazon 11/21/24	28.49	
12/5/24	2025-207E	10006-100	Amazon.com		1,712.47
12/5/24	2025-208E	80020-100	Invoice: 5019223330	55.38	
12/5/24	2025-208E	80020-100	Invoice: 5019223331	164.37	
12/5/24	2025-208E	10006-100	Baker & Taylor		219.75
12/5/24	2025-209E	80460-100	Invoice: 2177080	38.95	
12/5/24	2025-209E	80460-100	Invoice: 2176559	419.69	
12/5/24	2025-209E	80460-100	Invoice: 2178608	67.89	
12/5/24	2025-209E	10006-100	Blackstone Publishing		526.53
12/5/24	2025-210E	84100-100	Telephone - Regional	153.22	
12/5/24	2025-210E	10006-100	Clearfly		153.22
12/5/24	2025-211E	82600-430	#8299 60 019 0107136 Internet - Disputanta	304.07	
12/5/24	2025-211E	10006-100	Comcast Communications		304.07
12/5/24	2025-212E	84100-440	#8299 60 021 0013348 Telephone - McKenney	47.90	
12/5/24	2025-212E	82600-440	#8299 60 021 0013348 Internet - McKenney	401.06	
12/5/24	2025-212E	10006-100	Comcast Communications		448.96
12/5/24	2025-213E	84000-420	Utilities - Dinwiddie	17.86	
12/5/24	2025-213E	84000-430	Utilities - Disputanta	17.86	
12/5/24	2025-213E	84000-440	Utilities - McKenney	17.86	
12/5/24	2025-213E	84000-450	Utilities - PG	17.86	
12/5/24	2025-213E	10006-100	Diamond Springs		71.44
12/5/24	2025-214E	84000-410	Utilities - Carson	150.74	
12/5/24	2025-214E	10006-100	Dominion Energy Virginia		150.74
12/5/24	2025-215E	84100-410	Telephone - Carson	74.03	
12/5/24	2025-215E	10006-100	Granite Telecommunications		74.03
12/5/24	2025-216E	81210-200	Rent - Security Cameras	1,332.00	
12/5/24	2025-216E	10006-100	Huntington Technology Finance		1,332.00
12/5/24	2025-217E	80010-100	Invoice: 60423357	334.44	
12/5/24	2025-217E	80010-100	Invoice: 60423356	167.22	
12/5/24	2025-217E	80025-100	Invoice: 67764823	26.96	
12/5/24	2025-217E	80025-100	Invoice: 67764911	42.10	
12/5/24	2025-217E	80025-100	Invoice: 60420446	77.79	
12/5/24	2025-217E	80025-100	Invoice: 67765553	11.24	
12/5/24	2025-217E	80210-100	Invoice: 60423355	10.05	

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12/5/24	2025-217E	80210-100	Invoice: 67764824	34.10	
12/5/24	2025-217E	80210-100	Invoice: 67763886	62.68	
12/5/24	2025-217E	80210-100	Invoice: 63124200	36.12	
12/5/24	2025-217E	80210-100	Invoice: 60420444	6.19	
12/5/24	2025-217E	80210-100	Invoice: 63124201	22.78	
12/5/24	2025-217E	80210-100	Invoice: 63124202	29.80	
12/5/24	2025-217E	80210-100	Invoice: 63124206	22.78	
12/5/24	2025-217E	80210-100	Invoice: 60420445	11.15	
12/5/24	2025-217E	80210-100	Invoice: 60420443	24.78	
12/5/24	2025-217E	80210-100	Invoice: 67765552	50.69	
12/5/24	2025-217E	80210-100	Invoice: 67765551	36.12	
12/5/24	2025-217E	80210-100	Invoice: 67765555	29.98	
12/5/24	2025-217E	80210-100	Invoice: 67765556	12.40	
12/5/24	2025-217E	10006-100	Ingram Library Services		1,049.37
12/5/24	2025-218E	80440-100	Invoice: 506395286	314.77	
12/5/24	2025-218E	80410-100	Invoice: 506395287	88.41	
12/5/24	2025-218E	80410-100	Invoice: 506365626	157.10	
12/5/24	2025-218E	80405-100	Invoice: 506365628	216.32	
12/5/24	2025-218E	81000-300	Invoice: 506411786	2,262.18	
12/5/24	2025-218E	10006-100	Midwest Tape		3,038.78
12/5/24	2025-219E	82070-100	Annual Renewal - 2/10/25 - 2/9/26	2,400.00	
12/5/24	2025-219E	10006-100	Niche Academy		2,400.00
12/5/24	2025-220E	20200-200	Sam's 12/8/24	147.03	
12/5/24	2025-220E	10006-100	Sam's Club Direct		147.03
12/5/24	2025-221E	85850-100	Monthly Shredding	85.84	
12/5/24	2025-221E	10006-100	Shred-It USA LLC		85.84
12/5/24	2025-222E	82070-100	Westlaw Proflex - November	569.79	
12/5/24	2025-222E	10006-100	Thomson Reuters - West		569.79
12/5/24	2025-223E	20200-400	Truist 12/21/24	4,341.76	
12/5/24	2025-223E	10006-100	Truist		4,341.76
12/9/24	2025-224E	10007-100	Gross MLS	15,647.04	
12/9/24	2025-224E	10007-100	Gross Non MLS	8,132.79	
12/9/24	2025-224E	10007-100	Gross Hourly	11,734.77	
12/9/24	2025-224E	10007-100	Gross Smart Beginnings	1,756.86	
12/9/24	2025-224E	10006-100	ARLS-Payroll		37,271.46
12/12/24	2025-225E	10007-100	Gross MLS	2,000.00	
12/12/24	2025-225E	10007-100	Gross Non MLS	1,750.00	
12/12/24	2025-225E	10007-100	Gross Hourly	3,900.00	
12/12/24	2025-225E	10006-100	ARLS-Payroll		7,650.00
12/12/24	2025-227E	84900-410	Grounds Maintenance - Carson	220.00	
12/12/24	2025-227E	10006-100	Virginia Landscapers LLC		220.00
12/19/24	2025-228E	83700-100	Invoice: Amazon 10445	41.75	
12/19/24	2025-228E	85890-100	Invoice: Amazon 10436.2	12.58	
12/19/24	2025-228E	80020-100	Invoice: Amazon 12/2/24	13.99	
12/19/24	2025-228E	85110-100	Invoice: Amazon 10452	86.04	

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12/19/24	2025-228E	80470-100	Invoice: Amazon 12/3/24.1	59.99	
12/19/24	2025-228E	80470-100	Invoice: Amazon 12/3/24.2	58.99	
12/19/24	2025-228E	80440-100	Invoice: Amazon 12/5/24.1	35.98	
12/19/24	2025-228E	80470-100	Invoice: Amazon 12/5/24.2	113.79	
12/19/24	2025-228E	80015-100	Invoice: Amazon 12/9/24	24.63	
12/19/24	2025-228E	85210-100	Invoice: Amazon CM 12/13/24	-55.93	
12/19/24	2025-228E	10006-100	Amazon.com		391.81
12/19/24	2025-229E	70470-100	Retirees Medicare Health Insurance	654.00	
12/19/24	2025-229E	10006-100	Anthem BlueCross BlueShield		654.00
12/19/24	2025-230E	70470-100	Retirees Health Insurance	900.00	
12/19/24	2025-230E	10006-100	Anthem BlueCross BlueShield		900.00
12/19/24	2025-231E	70550-600	FC Health Insurance	877.50	
12/19/24	2025-231E	70470-100	ARLS Health Insurance	13,713.76	
12/19/24	2025-231E	10006-100	Anthem BlueCross BlueShield		14,591.26
12/19/24	2025-232E	80020-100	Invoice: 5019239463	89.96	
12/19/24	2025-232E	80020-100	Invoice: 5019239462	14.25	
12/19/24	2025-232E	80020-100	Invoice: 5019239464	203.51	
12/19/24	2025-232E	80020-100	Invoice: 5019249050	1,148.45	
12/19/24	2025-232E	80020-100	Invoice: 5019249048	93.59	
12/19/24	2025-232E	10006-100	Baker & Taylor		1,549.76
12/19/24	2025-233E	80460-100	Invoice: 2180300	262.15	
12/19/24	2025-233E	10006-100	Blackstone Publishing		262.15
12/19/24	2025-234E	84100-200	#8299 60 017 0205967 Telephone - HQ	250.15	
12/19/24	2025-234E	82600-200	#8299 60 017 0205967 Internet - HQ	470.25	
12/19/24	2025-234E	10006-100	Comcast Communications		720.40
12/19/24	2025-235E	82600-420	#8299 60 020 0108397 Internet - Dinwiddie	309.07	
12/19/24	2025-235E	10006-100	Comcast Communications		309.07
12/19/24	2025-236E	82600-460	#8299 60 020 0107829 Internet - Rohoic	309.07	
12/19/24	2025-236E	10006-100	Comcast Communications		309.07
12/19/24	2025-237E	84100-450	#8299 60 019 0106328 Telephone - PG	112.85	
12/19/24	2025-237E	82600-450	#8299 60 019 0106328 Internet - PG	413.30	
12/19/24	2025-237E	10006-100	Comcast Communications		526.15
12/19/24	2025-238E	82600-410	#8299 60 020 0356327 Internet - Carson	309.07	
12/19/24	2025-238E	10006-100	Comcast Communications		309.07
12/19/24	2025-239E	80600-100	Spine Labels, Glossy Labels	420.59	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/19/24	2025-239E	10006-100	DEMCO, Inc.		420.59
12/19/24	2025-240E	80010-100	Invoice: 67765554	167.69	
12/19/24	2025-240E	80210-100	Invoice: 63129489	36.76	
12/19/24	2025-240E	80230-100	Invoice: 67764826	21.14	
12/19/24	2025-240E	80230-100	Invoice: 67764825	22.22	
12/19/24	2025-240E	80230-100	Invoice: 67764827	20.90	
12/19/24	2025-240E	80038-100	Invoice: 60425403	7.99	
12/19/24	2025-240E	80015-100	Invoice: 60425404	17.98	
12/19/24	2025-240E	80010-100	Invoice: 60425199	45.85	
12/19/24	2025-240E	80010-100	Invoice: 60425406	770.05	
12/19/24	2025-240E	80010-100	Invoice: 60425405	28.73	
12/19/24	2025-240E	80210-100	Invoice: 60425197	36.12	
12/19/24	2025-240E	80025-100	Invoice: 60425198	1,544.23	
12/19/24	2025-240E	80030-100	Invoice: 60426434	1,072.25	
12/19/24	2025-240E	80010-100	Invoice: 60426435	190.78	
12/19/24	2025-240E	80210-100	Invoice: 60426432	36.12	
12/19/24	2025-240E	80025-100	Invoice: 60426433	57.00	
12/19/24	2025-240E	80038-100	Invoice: 60427896	910.94	
12/19/24	2025-240E	80030-100	Invoice: 60427895	28.55	
12/19/24	2025-240E	80015-100	Invoice: 60427897	17.98	
12/19/24	2025-240E	80015-100	Invoice: 60427898	787.00	
12/19/24	2025-240E	80010-100	Invoice: 60427899	23.37	
12/19/24	2025-240E	80010-100	Invoice: 60427900	206.92	
12/19/24	2025-240E	80025-100	Invoice: 60427893	51.56	
12/19/24	2025-240E	80025-100	Invoice: 60427894	119.90	
12/19/24	2025-240E	80038-100	Invoice: 60428404	19.42	
12/19/24	2025-240E	80030-100	Invoice: 60428403	49.07	
12/19/24	2025-240E	80010-100	Invoice: 60428405	375.70	
12/19/24	2025-240E	80025-100	Invoice: 60428402	295.30	
12/19/24	2025-240E	10006-100	Ingram Library Services		6,961.52
12/19/24	2025-241E	80440-100	Invoice: 506365625	334.26	
12/19/24	2025-241E	80440-100	Invoice: 506435508	34.58	
12/19/24	2025-241E	80405-100	Invoice: 506435770	42.08	
12/19/24	2025-241E	80460-100	Invoice: 506435509	43.08	
12/19/24	2025-241E	80410-100	Invoice: 506435506	42.22	
12/19/24	2025-241E	10006-100	Midwest Tape		496.22
12/19/24	2025-242E	82460-100	Monthly Billing for September	8,395.00	
12/19/24	2025-242E	82460-100	Additional Monitoring	120.00	
12/19/24	2025-242E	82460-100	VM Server License	29.76	
12/19/24	2025-242E	82460-100	VM Socket Licenses	30.00	
12/19/24	2025-242E	82460-100	Additional Backup Charges	111.00	
12/19/24	2025-242E	10006-100	Orion Network Solutions LLC		8,685.76
12/19/24	2025-243E	82600-200	Mobile Internet	867.40	
12/19/24	2025-243E	10006-100	T-Mobile		867.40
12/23/24	2025-244E	10007-100	Gross MLS	15,647.04	
12/23/24	2025-244E	10007-100	Gross Non MLS	8,132.79	

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12/23/24	2025-244E	10007-100	Gross Hourly	15,315.19	
12/23/24	2025-244E	10007-100	Gross Smart Beginnings	1,756.86	
12/23/24	2025-244E	10006-100	ARLS-Payroll		40,851.88
12/19/24	44217V	83810-440	Travel - McKenney 9/13/24		-38.00
12/19/24	44217V	83810-440	Travel - McKenney 10/2/24		-11.11
12/19/24	44217V	10006-100	Cassandra Bland	-49.11	
12/5/24	44240	82910-200	Copier - Usage Charge	27.19	
12/5/24	44240	82910-200	Copier - Base Charge	19.07	
12/5/24	44240	10006-100	Canon USA, Inc.		46.26
12/5/24	44241	83810-200	Travel - VLA Conference 10/16-10/18/24	98.16	
12/5/24	44241	10006-100	Megan Ranes		98.16
12/5/24	44242	83810-410	Travel - Carson 11/13/24	19.85	
12/5/24	44242	10006-100	Linda April Bradshaw		19.85
12/5/24	44243	83810-450	Travel - PG 11/19/24	10.75	
12/5/24	44243	83810-450	Travel - PG 11/26/24	12.12	
12/5/24	44243	83810-450	Travel - PG 12/3/24	10.75	
12/5/24	44243	10006-100	Steven Thompson		33.62
12/5/24	44244	83810-440	Travel - McKenney 11/15/24	11.11	
12/5/24	44244	10006-100	Cassandra Bland		11.11
12/5/24	44245	83810-420	Travel - Dinwiddie 11/8/24	18.13	
12/5/24	44245	10006-100	Mary Johnson		18.13
12/5/24	44246	83810-420	Travel - Dinwiddie 10/2/24, 10/10/24	29.59	
12/5/24	44246	83810-420	Travel - Dinwiddie 10/17/24, 10/24/24	29.59	
12/5/24	44246	83810-420	Travel - Dinwiddie 10/31/24, 11/7/24	25.50	
12/5/24	44246	83810-420	Travel - Dinwiddie 11/8/24, 11/14/24	45.05	
12/5/24	44246	83810-420	Travel - Dinwiddie 11/15/24, 11/21/24	36.21	
12/5/24	44246	10006-100	Shelly Curtis		165.94
12/5/24	44247	85200-100	Chair Yoga - 10/30, 11/6, 12/4/24	120.00	
12/5/24	44247	10006-100	Lauren Hannon		120.00
12/5/24	44248	85200-100	Yoga - 11/4, 11/18, 11/25/24	120.00	
12/5/24	44248	10006-100	Sharon Jadrnak		120.00
12/5/24	44249	82700-100	Explore - Dec - Feb	1,385.00	
12/5/24	44249	82700-100	Holiday Open House Invites	101.50	
12/5/24	44249	10006-100	Johnson Printing Service		1,486.50
12/5/24	44250	82910-450	Maintenance - Copier PG 11/9/24-11/8/25	274.78	

Appomattox Reg Library System
Cash Disbursements Journal
For the Period From Dec 1, 2024 to Dec 31, 2024
Filter Criteria includes: Report order is by Check Number. Repor

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/5/24	44250	82910-200	Color Copies - HQ 9/1/24-12/1/24	505.08	
12/5/24	44250	10006-100	Mauck & Company		779.86
12/5/24	44251	84800-200	Janitorial - HQ	3,856.77	
12/5/24	44251	84800-410	Janitorial - Carson	220.00	
12/5/24	44251	84800-420	Janitorial - Dinwiddie	350.00	
12/5/24	44251	84800-430	Janitorial - Disputanta	256.00	
12/5/24	44251	84800-440	Janitorial - McKenney	250.00	
12/5/24	44251	84800-450	Janitorial - PG	1,307.31	
12/5/24	44251	84800-460	Janitorial - Rohoic	220.00	
12/5/24	44251	84800-480	Janitorial - Burrowsville	195.00	
12/5/24	44251	10006-100	MCS Services, Inc.		6,655.08
12/5/24	44252	84900-200	Monitoring of Alarms - HQ	55.00	
12/5/24	44252	84900-450	Monitoring of Alarms - PG	59.00	
12/5/24	44252	10006-100	Petersburg Alarm Company, Inc.		114.00
12/5/24	44253	84900-410	Grounds Maintenance - Carson	110.00	
12/5/24	44253	10006-100	Virginia Landscapers LLC		110.00
12/5/24	44254	83800-100	Membership Renewal - thru Dec 31, 2025 - Manning	120.00	
12/5/24	44254	10006-100	Virginia Library Association		120.00
12/5/24	44255	80260-100	Invoice: 85977577	51.73	
12/5/24	44255	80260-100	Invoice: 85978247	62.97	
12/5/24	44255	80260-100	Invoice: 85994590	49.48	
12/5/24	44255	10006-100	Cengage Learning Inc/Gale		164.18
12/19/24	44256	80025-100	Invoice: B6898913	941.33	
12/19/24	44256	80025-100	Invoice: B6902812	145.69	
12/19/24	44256	80025-100	Invoice: B6905074	424.80	
12/19/24	44256	10006-100	Brodart Co.		1,511.82
12/19/24	44257	80260-100	Invoice: 85891633	51.20	
12/19/24	44257	80260-100	Invoice: 86033128	53.98	
12/19/24	44257	10006-100	Cengage Learning Inc/Gale		105.18
12/19/24	44258	83500-420	Rent - Dinwiddie Library	300.00	
12/19/24	44258	83500-440	Rent - McKenney Library	300.00	
12/19/24	44258	83500-460	Rent - Rohoic Library	300.00	
12/19/24	44258	10006-100	County of Dinwiddie		900.00
12/19/24	44259	83500-450	Rent - PG Library	1,200.00	
12/19/24	44259	83500-480	Rent - Burrowsville Library	300.00	
12/19/24	44259	83500-430	Rent - Disputanta Library	150.00	
12/19/24	44259	10006-100	County of Prince George		1,650.00
12/19/24	44260	83700-100	Digi Print Log Mat 4'x6' x 7	1,828.61	
12/19/24	44260	10006-100	Gallant Gifts		1,828.61

Appomattox Reg Library System
Cash Disbursements Journal
For the Period From Dec 1, 2024 to Dec 31, 2024
Filter Criteria includes: Report order is by Check Number. Repor

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/19/24	44261	20500-100	Due to FC - VFHY 12/9, 12/13	4,580.00	
12/19/24	44261	10006-100	First Connections for Early Success		4,580.00
12/19/24	44262	83810-440	Reissue - Travel - McKenney 10/2/24	11.11	
12/19/24	44262	10006-100	Cassandra Bland		11.11
12/19/24	44263	85110-100	Christmas Crafts, Art, Jewelry	119.63	
12/19/24	44263	10006-100	Sarah Finch		119.63
12/19/24	44264	83810-450	Travel - PG 6/18/24, 6/20/24	40.70	
12/19/24	44264	83810-450	Travel - PG 7/3/24, 8/7/24	15.96	
12/19/24	44264	83810-450	Travel - PG 7/23/24	22.98	
12/19/24	44264	83810-450	Travel - PG 8/21/24, 8/28/24	17.27	
12/19/24	44264	83810-450	Travel - PG 9/3/24, 9/10/24	25.25	
12/19/24	44264	83810-450	Travel - PG 9/16/24	15.96	
12/19/24	44264	83810-450	Travel - PG 10/10/24, 10/11/24	26.16	
12/19/24	44264	83810-450	Travel - PG 10/18/24, 10/25/24	31.92	
12/19/24	44264	83810-450	Travel - PG 10/22/24, 10/25/24	20.20	
12/19/24	44264	83810-450	Travel - PG 10/31/24	9.49	
12/19/24	44264	10006-100	Ginger Mauler		225.89
12/19/24	44265	83500-200	Rent - Hopewell Library	3,750.00	
12/19/24	44265	10006-100	Hopewell City Treasurer		3,750.00
12/19/24	44266	84600-100	Membership Renewal - 2025	225.00	
12/19/24	44266	10006-100	Hopewell/PG Chamber Commerce		225.00
12/19/24	44267	85200-100	Chair Yoga - 12/11/24, 12/18/24	80.00	
12/19/24	44267	10006-100	Lauren Hannon		80.00
12/19/24	44268	83700-100	Earbuds	570.00	
12/19/24	44268	83700-100	2 GB Flash Drives	361.00	
12/19/24	44268	10006-100	JanWay Company USA, Inc.		931.00
	Total			196,189.49	196,189.49

Appomattox Reg Library System
Truist CK #2025-223E
12/5/24

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
10/26/24	Lamb 10396	85800-100	Grand Opening Celebration	66.63	
10/26/24	Lamb 10396	20200-400	Lamb Center for Arts and Healing		66.63
10/28/24	Petersburg 10389	85800-100	100th Anniversary Gala	102.90	
10/28/24	Petersburg 10389	20200-400	Petersburg Public Library		102.90
10/31/24	Google 10/31/24	82020-100	Google E-Mail	12.69	
10/31/24	Google 10/31/24	20200-400	Google		12.69
10/31/24	Google 10/31/24.1	82020-100	Google E-Mail	1,494.95	
10/31/24	Google 10/31/24.1	20200-400	Google		1,494.95
11/1/24	Online 10395	80600-100	Labels	80.83	
11/1/24	Online 10395	20200-400	Onlinelabels.com		80.83
11/5/24	Sage 11/5/24	82070-100	Web Based Applications	221.40	
11/5/24	Sage 11/5/24	20200-400	Sage Software SB, Inc.		221.40
11/6/24	Food 10418	85210-100	Cheese Tray - Author Event	16.15	
11/6/24	Food 10418	20200-400	Food Lion		16.15
11/6/24	Panera 10415	85800-100	Pastries for CALD	41.23	
11/6/24	Panera 10415	20200-400	Panera Bread		41.23
11/7/24	Progress 11/7/24	80300-200	Periodicals/Nsp	528.54	
11/7/24	Progress 11/7/24	20200-400	The Progress Index		528.54
11/7/24	Read 11/7/24	80210-100	Adult Fiction - SO	32.40	
11/7/24	Read 11/7/24	20200-400	Reader Service		32.40
11/8/24	Food 10419	83700-100	Supplies - CALD	27.01	
11/8/24	Food 10419	20200-400	Food Lion		27.01
11/13/24		82000-100	Software Licenses	29.99	
11/13/24		20200-400	Adobe Indesign		29.99
11/13/24	Boat 10421	85800-100	CALD Lunch	32.17	
11/13/24	Boat 10421	20200-400	Boathouse		32.17
11/13/24	Despair 10453	83700-100	2025 Calendar - Brian	35.00	
11/13/24	Despair 10453	20200-400	Despair, Inc.		35.00
11/13/24	Staples 10422	83700-100	Paper, Labels	268.53	
11/13/24	Staples 10422	84810-100	Trash Bags, Gloves	139.12	
11/13/24	Staples 10422	20200-400	Staples, Inc.		407.65
11/14/24	Staples 10424	83700-100	Calendars for Staff/Branches	399.51	
11/14/24	Staples 10424	20200-400	Staples, Inc.		399.51
11/20/24	ALS 10439	84600-100	Association Dues - B. Manning	225.00	
11/20/24	ALS 10439	20200-400	American Library Association		225.00
11/21/24	Amazon 10441	85210-100	SRP Staff Gift Card	50.00	
11/21/24	Amazon 10441	20200-400	Amazon.com		50.00
11/21/24	Imprint 10440	84510-100	Yard Signs	89.71	
11/21/24	Imprint 10440	20200-400	Imprint		89.71
11/21/24	Ruralband 11/21/24	82600-480	Internet - Burrowsville	219.00	
11/21/24	Ruralband 11/21/24	20200-400	RuralBand		219.00

Appomattox Reg Library System
Truist CK #2025-223E
12/5/24

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/25/24	Ancestry 10451	80500-100	On-Line Periodicals & Database	229.00	
11/25/24	Ancestry 10451	20200-400	Ancestry.com		229.00
	Total			4,341.76	4,341.76

Appomattox Reg Library System

Sam's CK #2025-220E

12/5/24

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/7/24	Sams 10416	84810-100	Pledge, TP, Soap	136.55	
11/7/24	Sams 10416	83710-100	Supplies - Staff Vending Mach	10.48	
11/7/24	Sams 10416	20200-200	Sam's Club Direct		147.03
	Total			147.03	147.03

Appomattox Reg Library System

Amazon

For the Period From Dec 1, 2024 to Dec 31, 2024

Filter Criteria includes: 1) Vendor IDs: Amazon; 2) Includes Drop Shipmen

Date	Account ID	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/1/24	83700-100	Supplies - Regional	Amazon 10423	Car Charger, Phone Holder	79.86	
12/1/24			Amazon 10423	Amazon.com		79.86
12/1/24	83700-100	Supplies - Regional	Amazon 10426	Postage Tapes, Calendar, Receipt Rolls	87.17	
12/1/24			Amazon 10426	Amazon.com		87.17
12/1/24	81100-200	Non-Computer Equip - HQ	Amazon 10429	LaserJet Printers - HQ	718.00	
12/1/24	81100-420	Non-Computer Equip - Dinwiddie	Amazon 10429	LaserJet Printer - Dinwiddie	359.00	
12/1/24			Amazon 10429	Amazon.com		1,077.00
12/1/24	85110-100	Supplies - Youth Services	Amazon 10431	Paper, Beads, Planner, Pens, Pipe Cleaners	180.91	
12/1/24			Amazon 10431	Amazon.com		180.91
12/1/24	85890-100	Food - Staff Parties	Amazon 10432	Paper Products - Christmas Party	81.85	
12/1/24			Amazon 10432	Amazon.com		81.85
12/1/24	83700-100	Supplies - Regional	Amazon 10433	Labels, Microphone	67.16	
12/1/24			Amazon 10433	Amazon.com		67.16
12/1/24	85890-100	Food - Staff Parties	Amazon 10435	Awards - Christmas Party	9.99	
12/1/24			Amazon 10435	Amazon.com		9.99
12/1/24	85890-100	Food - Staff Parties	Amazon 10436	Christmas Party Supplies	26.07	
12/1/24			Amazon 10436	Amazon.com		26.07
12/1/24	85890-100	Food - Staff Parties	Amazon 10437	Christmas Part Supplies	13.08	
12/1/24			Amazon 10437	Amazon.com		13.08
12/1/24	80020-100	Adult Non-Fiction	Amazon 11/16/24	ANF	134.88	
12/1/24			Amazon 11/16/24	Amazon.com		134.88
12/1/24	80020-100	Adult Non-Fiction	Amazon 11/21/24	ANF	28.49	
12/1/24			Amazon 11/21/24	Amazon.com		28.49
12/1/24	80020-100	Adult Non-Fiction	Amazon CM 11/22/24	ANF		-73.99
12/1/24			Amazon CM 11/22/24	Amazon.com	-73.99	

12/5/24 **CK #2025-207E** **1,712.47**

Appomattox Reg Library System

Amazon

For the Period From Dec 1, 2024 to Dec 31, 2024

Filter Criteria includes: 1) Vendor IDs: Amazon; 2) Includes Drop Shipmen

Date	Account ID	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/1/24	85890-100	Food - Staff Parties	Amazon 10436.2	Christmas Party Supplies	12.58	
12/1/24	Cash Basis		Amazon 10436.2	Amazon.com		12.58
12/1/24	83700-100	Supplies - Regional	Amazon 10445	Hooks, File Organizer, Dry Erase Markers	41.75	
12/1/24	Cash Basis		Amazon 10445	Amazon.com		41.75
12/2/24	80020-100	Adult Non-Fiction	Amazon 12/2/24	ANF	13.99	
12/2/24	Cash Basis		Amazon 12/2/24	Amazon.com		13.99
12/3/24	85110-100	Supplies - Youth Services	Amazon 10452	Cont Paper, Sponges, Super Sorb	86.04	
12/3/24	Cash Basis		Amazon 10452	Amazon.com		86.04
12/3/24	80470-100	Video Games	Amazon 12/3/24.1	Video Games	59.99	
12/3/24	Cash Basis		Amazon 12/3/24.1	Amazon.com		59.99
12/3/24	80470-100	Video Games	Amazon 12/3/24.2	Video Games	58.99	
12/3/24	Cash Basis		Amazon 12/3/24.2	Amazon.com		58.99
12/5/24	80440-100	Juvenile A/V	Amazon 12/5/24.1	YSAV	35.98	
12/5/24	Cash Basis		Amazon 12/5/24.1	Amazon.com		35.98
12/5/24	80470-100	Video Games	Amazon 12/5/24.2	Video Games	113.79	
12/5/24	Cash Basis		Amazon 12/5/24.2	Amazon.com		113.79
12/9/24	80015-100	Young Adult-Fiction	Amazon 12/9/24	YA Fiction	24.63	
12/9/24	Cash Basis		Amazon 12/9/24	Amazon.com		24.63
12/13/24	85210-100	Supplies - Adult Programming	Amazon CM 12/13/24	Return of Shoe Organizers		-55.93
12/13/24	Cash Basis		Amazon CM 12/13/24	Amazon.com	-55.93	
			12/19/24	**CK #2025-228E**		**391.81**

Appomattox Reg Library System

First Connections

For the Period From Jul 1, 2024 to Dec 31, 2024

Filter Criteria includes: 1) IDs: 12300-100. Report order is by ID. Report i

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/24	**Beginning Balance**			**5,882.10**
7/23/24	Payment from FC		5,882.10	
7/31/24	July Salary & Benefits	5,730.65		
8/19/24	Payment from FC		5,730.65	
8/31/24	August Salary & Benefits	5,730.65		
9/12/24	Payment from FC		5,730.65	
9/30/24	September Salary & Benefits	5,730.65		
10/10/24	Payment from FC		5,730.65	
10/31/24	October Salary & Benefits	8,111.38		
11/25/24	Payment from FC		8,111.38	
11/30/24	November Salary & Benefits	5,730.65		
12/23/24	Payment from FC		5,730.65	
12/31/24	December Salary & Benefits	5,730.65		
12/31/24	**Ending Balance**			**5,730.65**